

**IMPORTANT: Please forward a copy of your W9 and current certificates with this form.**

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**SUPPLIER INFORMATION FORM**

Return completed form to the address above or email to [pjohnso2@tulane.edu](mailto:pjohnso2@tulane.edu) and [CC\\_tknittel@tulane.edu](mailto:CC_tknittel@tulane.edu). Please direct questions to Procurement Services at 504 865-5211.

As a federal contractor, we are required to report statistics on our vendors/subcontractors in order to comply with applicable government procurement regulations. Your cooperation in providing this information is appreciated. If you require assistance in determining the size and status of your company/organization, please contact the Small Business Administration at 800-U-ASK-SBA or visit their website at [sba.gov](http://sba.gov).

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (include city, state and zip code): \_\_\_\_\_ Web Address: \_\_\_\_\_

NAICS Code(s): \_\_\_\_\_

Telephone: \_\_\_\_\_ DUNS#: \_\_\_\_\_

TAX ID or EIN: \_\_\_\_\_

Capabilities / Services Provided:

Please check each category that is applicable to your business:\*

Vendor class:	Business Size:	Ethnic Origin:	Diversity class:
Corporation (BU)	Small (S)	Asian Pacific (ASP)	Disability-Owned Business Enterprise
Not for Profit (NP)	Large (L)	African-American (AA)	(DOBE) Disadvantaged Business Enterprise
Partnership (P)		Caucasian (CAU)	(DBE) Minority Business Enterprise (MBE)
Individual (IN)		Hispanic (HSP)	Veteran Business Enterprise (VBE)
Foreign Individual (FI)		American Indian /Native American (IND)	Women Business Enterprise (WBE)
Foreign Corporation (FC)			LBGTQ
Limited Liability Corp (LLC)			HUBZone

—continued—



Is firm registered in System for Award Management (SAM)? Information available at sam.gov.

If in SAM, is firm certified as a "HUBZone"(H) vendor?

Yes

Yes

No

No

If in SAM, is firm certified as "SDB"?

Certificate #

Expiration Date:

Yes

No

\* Notice: Under 15 U.S.C. 645(d), CFR 121 any person who misrepresents a firm's status as a small, disadvantaged woman-owned, veteran-owned, Service-Disabled veteran owned, or HUBZone small business concern in order to obtain a contract to be awarded under the preference program established pursuant to section 8(a), 8(d), 9 or 15 or the Small Business Act or any other provision of Federal law that specifically references section 9(d) for a definition of program eligibility, shall – (i) Be punished by imposition of fine, imprisonment or both; ii) Be subject to administrative remedies, including suspension and debarment; and (iii) Be ineligible for participation in programs conducted under the authority of the Act.

Please note: A fillable version of this form can be found at: <https://procure.tulane.edu/content/documents-forms>

I CERTIFY THAT: 1) the business size, and/or 2) the characteristics of the firm's ownership, are accurately reflected as indicated 3) all information supplied herein (including all attachments) is correct; 4) that neither the applicant nor any person or concern in any connection with the applicant as principal or officer is debarred or otherwise declared ineligible by any agency of the Federal Government from making offers for furnishing materials, supplies or services to the Government or any agency thereof, and shall notify Tulane University Procurement Services immediately if the status, as marked change.

Signature (Company Official):

Date:

Title:

Type or Print Name:

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